

Booking form



IBA 2024 MEXICO CITY
ANNUAL CONFERENCE OF THE INTERNATIONAL BAR ASSOCIATION
15 - 20 Sept



- Bookings cannot be acknowledged at the IBA Office after **Friday 30 August**.
- This form is valid for one delegate only. Copies may be made for additional Bookings.

For office use only:

Membership number

Family name

PLEASE RETURN THIS FORM, TOGETHER WITH PROOF OF BANK TRANSFER PAYMENT, TO:

International Bar Association, Chancery House 53-64 Chancery Lane, London WC2A 1QS, United Kingdom Email: confs@int-bar.org

BOOK ONLINE AT WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF2421 AND MAKE IMMEDIATE PAYMENT BY CREDIT CARD

Completion and submission of this form to the IBA denotes that you have read and agreed to the terms and conditions covering fees, guests, refunds, social events, dietary requirements, and cancellation/substitution as stated in the Booking terms & conditions' section of the conference [website](#).

PERSONAL DETAILS (please type or use block letters or attach a business card)

Title _____ Given name _____ Family name _____

Name and country to be shown on badge (if different from above) _____

IBA membership number (if applicable) _____ Date of birth _____

Firm/company/organisation _____

Address _____

_____ Country _____

Tel _____ Email _____

GUEST (not applicable to members of the legal profession)

Please note that a guest fee is applicable. Your Guest cannot be a member of the legal profession (which includes any business development professional, junior associate, consultant, or assistant) nor seek to use the IBA Event as a business networking opportunity. Guests are not permitted access to working sessions, refreshment breaks or lunches at IBA Events, except for the Opening Ceremony and the Rule of Law Symposium. A maximum of one guest per delegate is permitted.

1. Name _____ Country _____

SPECIAL DIETARY REQUIREMENTS

If you or your guest have special dietary requirements, due to allergen intolerances, medical, religious reasons or a life choice, please specify the requirement below. The IBA is unable to cater for dietary requirements other than for the above reasons.

After **Friday 30 August**, any submitted dietary requirements cannot be guaranteed.

☐ Please tick box if you have allergen intolerances and specify _____

☐ Please tick box if your guest has allergen intolerances and specify _____

Please state all other dietary requirements clearly, eg, I am a vegetarian; my guest does not eat red meat.

Disclosure of dietary information denotes you have agreed to the IBA sharing this information with relevant third parties who are providing catering on our behalf.

A BOOKING FEES

All prices are in US (\$).

	<i>on or before 12 July</i>	<i>13 July – 30 August</i>	<i>At the Conference</i>	<i>Amount payable</i>
IBA members	\$2950	\$3395	\$3995	\$
Non-members*	\$3540	\$4125	\$4575	\$
IBA Members academics/ judges (full-time)	\$2215	\$3395	\$3995	\$
Senior lawyers**	\$2215	\$3395	\$3995	\$
Public lawyers	\$2215	\$3395	\$3995	\$
Young lawyers (under 30 years old)	\$2215	\$3395	\$3995	\$
Corporate counsel***	\$2655	\$3395	\$3995	\$

TOTAL BOOKING FEES A \$

* Non-members can book at the IBA rate if the IBA membership form is submitted at the same time as their conference booking with full payment.

*** A reduced rate is offered to IBA Corporate Group Members. Please contact confs@int-bar.org to obtain a 25 per cent discount on the IBA Member fee.

** Reduced rate is offered to lawyers who are over the age of 65, have been an IBA member for more than 20 years and are no longer practising law.

SPEAKERS (to be completed by speakers only who are participating in working sessions)

☐ Please tick box if you are a speaker and **ONLY** attending your working session

Speakers attending the day of their session are only eligible to purchase social function tickets for the day they are speaking.

Please state the title of your working session and the day it is being held during the week of the conference.

Day _____

Session title _____

WORKSHOPS

Please tick box if you are interested in attending:

☐ Rule of Law Symposium, Friday 0900 – 1600

B CONFERENCE SOCIAL FUNCTIONS

For all conference social event sponsorship opportunities email: andrew.webster-dunn@int-bar.org. All prices are in US \$

<i>Event</i>	<i>Price per place</i>	<i>Number of places required</i>	<i>Amount payable</i>
MONDAY 16 SEPTEMBER			
Arab Regional Forum lunch	\$95		\$
European Regional Forum lunch	\$95		\$
Women Lawyers' Committee lunch	\$95		\$
TUESDAY 17 SEPTEMBER			
Asia Pacific Regional Forum lunch	\$95		\$
Latin American Regional Forum lunch	\$95		\$
North American Regional Forum lunch	\$95		\$
WEDNESDAY 18 SEPTEMBER			
Legal Practice Division lunch	\$95		\$

B CONFERENCE SOCIAL FUNCTIONS (continued)

<i>Event</i>	<i>Price per place</i>	<i>Number of places required</i>	<i>Amount payable</i>
THURSDAY 19 SEPTEMBER			
African Regional Forum lunch	\$95		\$
Section on Public and Professional Interest lunch	\$95		\$
FRIDAY 20 SEPTEMBER			
Closing party	\$200		\$
TOTAL CONFERENCE SOCIAL FUNCTIONS B			\$

C GUEST FEE

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Guest fee	\$295	\$
<i>Maximum of one guest per delegate</i>		
TOTAL GUEST C		\$

TOTAL PAYMENT DUE A + B + C \$**METHODS OF PAYMENT****BY CREDIT CARD**

Book online at www.ibanet.org/conference-details/CONF2421 and make immediate payment by credit card

BY BANK TRANSFER OR BACS PAYMENTS

Complete the booking form together with proof of bank transfer payment and return by email to confs@int-bar.org

Bookings will **NOT** be processed until payment, or proof of payment has been received.

Fees sent by bank transfer to the IBA bank accounts without submitting a completed booking form, will be returned to the sender within 14 days of receipt.

Send bank transfers (or BACS) to National Westminster Bank, St James & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom using SWIFT and IBAN codes as follows:

US \$:

SWIFT/BIC: NWBKGB2L

IBAN: GB55 NWBK 6073 0101 2864 98

PLEASE ENSURE THAT YOUR NAME, EMAIL ADDRESS AND THE WORDS 'CONF2421-MEXICO CITY' ARE INCLUDED AS THE PAYMENT REFERENCE. The payment must be sent in US Dollars. We cannot accept, and will return payments sent, in any other currency.

PLEASE SEND YOUR COMPLETED BOOKING FORM AND PROOF OF BANK TRANSFER PAYMENT TO:**International Bar Association**

Chancery House, 53-64 Chancery Lane, London WC2A 1QS, United Kingdom

Email: confs@int-bar.org

The International Bar Association would like to keep in touch with you about relevant news, events, publications and membership. You can opt out of receiving information at any time by emailing member@int-bar.org or by logging into My IBA and updating your preferences. Your details will be included in the delegate search. If you do not want your details to be included in the list, please email confs@int-bar.org.

For further details on how your data is used and stored: <https://www.ibanet.org/privacy-policy>.