

A conference presented by the IBA Law Firm Management Committee



the global voice of the legal profession®

# Building the Law Firm of the Future

## 4th London Law Firm Management Conference



**19 November 2021, Claridge's, London, England - a physical conference - with an opening networking reception on 18 November**

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The 4th London law firm management conference will review the lessons learned through the Covid-19 pandemic over the past 18 months, and focus on how to build the law firm of the future for the next five to ten years and beyond.

Speakers will include a range of acknowledged experts and law firm leaders from across the globe, providing practical advice for law firms of all sizes.

Whether you are a law firm partner, business services professional or general counsel, this is a must-attend conference if you would like to understand the future of law firms and the legal world.

Topics will include:

- Lessons learnt from the Covid-19 pandemic
- Crisis management for law firms
- How to lead
- 'Culture eats strategy' – is partnership the right structure for a law firm?
- Risk management – do law firms do it properly?
- Are law firms really putting the client 'at the centre?' Did the Covid-19 period change anything?



REGISTER BEFORE  
**8 OCTOBER 2021**  
 TO RECEIVE EARLY  
 REGISTRATION  
 DISCOUNTS

FOR FURTHER INFORMATION AND TO BOOK ONLINE VISIT:  
[WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF1069](http://WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF1069)

# Programme

## Conference Co-Chairs

Hanim Hamzah *ZICO Law, Singapore; Co-Chair, IBA Law Firm Management Committee*

Stephen Revell *Freshfields Bruckhaus Deringer, Singapore; Co-Vice Chair, IBA Law Firm Management Committee*

Rolandas Valiunas *Ellex Valiunas, Vilnius; Co-Chair, IBA Law Firm Management Committee*

## Thursday 18 November

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1830 – 2030

### Opening networking reception and welcome remarks

No 4 Hamilton Place, London W1J 7BQ

The reception is open to all delegates

## Friday 19 November

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0700 – 1730 **Registration**

0800 – 0845 **Breakfast session and keynote presentation**

Reena SenGupta *RSG Consulting, London*

0900 – 0915 **Welcome remarks**

Myra Garrett *William Fry, Dublin; Vice Chair / Treasurer, IBA Section on Public and Professional Interest (SPPI)*

Jörg Menzer *Noerr, Bucharest; Chair, IBA Section on Public and Professional Interest (SPPI)*

### Opening remarks

Rolandas Valiunas *Ellex Valiunas, Vilnius; Co-Chair, IBA Law Firm Management Committee*

0915 – 1030

### Session One – Lessons learnt from the Covid-19 pandemic

Lawyers do not like change and don't adapt very easily. The 'Covid-19 crisis', whatever the size of law firm, required and/or forced change. What will be the long-term impact of these changes? What will the impact on leverage be? Did the technology work? We will look at the 'new world' and the lessons we have learnt from the pandemic through seven Cs:

1. Computers
2. Care of people
3. Clients
4. Charging
5. Competences
6. Change
7. Carrying on – WFO v WFH and H<sup>2</sup>O

### Moderator

Hanim Hamzah *ZICO Law, Singapore; Co-Chair, IBA Law Firm Management Committee*

### Panellists

Alexandru Bîrsan *Filip & Company, Bucharest*

Stephen Bowman *Bennett Jones, Toronto, Ontario; Immediate Past Chair, IBA Law Firm Management Committee*

Alex Chadwick *Baker McKenzie, London*

Myra Garrett *William Fry, Dublin; Vice Chair / Treasurer, IBA Section on Public and Professional Interest (SPPI)*

Shane Gleghorn *Taylor Wessing, London*

Nick Roome *KPMG Law, London*

1030 – 1115

## Session Two – Crisis management for law firms

Law firms advise their clients on crisis management and how to have relevant plans in place. But are we advising ourselves? Looking back at the 'Covid-19 crisis' that firms all over the world have collectively faced, were we prepared? Will we be prepared for the next crisis? A group of managing partners will provide some practical advice for law firms preparing crisis management plans. We will hand out a 10-point checklist that all law firms need to follow.

*Moderator*

**Rolandas Valiunas** *Ellex Valiunas, Vilnius; Co-Chair, IBA Law Firm Management Committee*

*Panellists*

**Jörg Menzer** *Noerr, Bucharest; Chair, IBA Section on Public and Professional Interest (SPPI)*

**Robert Millard** *Cambridge Strategy Group, Cambridge*

**Clare Murray** *CM Murray, London*

**Thomas Svensen** *BAHR, Oslo*

1115 – 1145 **Coffee/tea break**

1145 – 1300

## Session Three – How to lead

What is leadership in a culture-driven law firm? How does that fit the organisational structure? There is no singular style of leadership that works for a law firm. Similarly, different law firms need different leaders. A panel of law firm leaders will talk about how they lead and the lessons that others can learn. We will aim to discuss leadership succession planning and the importance of succession planning more generally.

*Moderator*

**Moray McLaren** *Lexington Consultants, London; Assistant Strategy Officer, IBA Law Firm Management Committee*

*Panellists*

**Itzik Amiel** *Founder & CEO, The Switch, Amsterdam; Vice Chair, IBA Law Firm Management Committee Business Development and Marketing Subcommittee*

**Peter Duff** *Shoosmiths, Nottingham*

**Maria-Pia Hope** *Vinge, Stockholm; Member, IBA Law Firm Management Committee Advisory Board*

**Tom Kári Kristjánsson** *Plesner, Copenhagen*

1300 – 1400 **Lunch**

1400 – 1500

## Session Four – 'Culture eats strategy' – Is partnership the right structure for a law firm?

The importance of culture and collaboration is arguably even more important in times of challenge and change. How are law firms maintaining their culture and encouraging collaboration? What does partnership mean in a modern law firm, especially the larger ones? What alternative structures might work better? In the end, it's about behaviour and team working. How do we encourage the right behaviour and an approach based on 'we' rather than 'I'? We will also aim to discuss the view that 'diverse teams produce better results', and the impact of structure on networks, alliances and mergers.

*Moderator*

**David Patient** *Travers Smith, London; Member, IBA Law Firm Management Committee Advisory Board*

*Panellists*

**Martin André Dittmer** *Gorissen, Copenhagen; Membership Officer, IBA Law Firm Management Committee*

**Vivian Hunt** *McKinsey & Company, London*

**Jan Ollila** *Dittmar & Indrenius, Helsinki*

**Helen Ouseley** *Freshfields Bruckhaus Deringer, London*

1500 – 1530 **Coffee/tea break**

1530 – 1630

## Session Five – Risk management – Do law firms do it properly?

Clients are increasingly coming to law firms to discuss risk management. Particularly in the financial services industry where a sophisticated approach to risk management is the norm, legal advice is frequently sought. Should law firms be listening to their own advice on risk management? Proper risk management in any situation requires:

- governance and structure;
- processes for identification and mitigation;
- most importantly in the context of a law firm, partner ownership of legal practice risk.

How do we get the right systems in place and, more importantly, how do we get partner behaviour to take risk management seriously? As law firms face more cases resulting in insurance claims, will the insurers of law firms require law firms to change the way they approach risk management and mitigation?



# Friday continued

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*Moderator*

**Stephen Revell** *Freshfields Bruckhaus Deringer, Singapore; Co-Vice Chair, IBA Law Firm Management Committee*

*Ted Talker*

**John Kunzler** *Marsh, London*

*Panellists*

**Jeremy Barton** *KPMG, London*

**Jarle Kvam** *Wiersholm, Oslo*

**Alastair Levy** *McKinsey & Company, London*

**Mindy Spector** *Weil Gotshal & Manges, New York*

*Moderator*

**Jan Dernestam** *Mannheimer Swartling, Stockholm; Co-Vice Chair, IBA Law Firm Management Committee*

*Panellists*

**A panel of leading general counsel**

1715 – 1730 **Closing remarks**

**Hanim Hamzah** *ZICO Law, Singapore; Co-Chair, IBA Law Firm Management Committee*

1630 – 1715

## **Session Six – Are law firms really putting the client ‘at the centre’? Did the Covid-19 period change anything?**

This session will pose important questions to leading general counsel: can law firms improve their service and customer experience? How can law firms stay relevant to the evolving needs of clients? Which competences are actually important for the client and their customer experience? How has the pandemic changed clients and their legal needs? Do clients think the legal profession responded well and supported them during this difficult period? How have your law firm relations changed as a result of the Covid-19 crisis?

The IBA, its officers and staff accept no responsibility for any views expressed, presentations or materials produced by delegates or speakers at the Conference.

### **IBA Harassment Policy**

IBA conferences provide unrivalled professional development and network-building opportunities for international legal practitioners and their professional associates. The IBA values the participation of every delegate and member of the IBA and wants all attendees to have an enjoyable and fulfilling experience. Accordingly, all conference attendees are expected to show respect and courtesy to other attendees, IBA staff and those involved with hosting the events throughout the conference and at all conference events, receptions, and parties, whether officially organised by the IBA or others. All delegates, guests, attendees, speakers, exhibitors, staff and volunteers at any IBA event are required to conform to the IBA Harassment Policy.

See <https://tinyurl.com/IBA-Harassment>

# Information

## Date

18 – 19 November 2021

## Venue

Claridge's  
Brook Street  
London W1K 4HR, England  
Tel: +44 (0)20 7629 8860  
Email: [info@claridges.co.uk](mailto:info@claridges.co.uk)

## Conference registration criteria

**For the protection of all delegates, to attend the conference, you will need to provide evidence acceptable to the IBA and if required, to the United Kingdom authorities that shows:**

- You have received two vaccinations against the COVID 19 virus with a WHO recognised vaccine, at least three weeks prior to attendance at the conference; or
- you have a negative PCR (polymerase chain reaction) test result not more than 72 hours before the conference begins [NOT a rapid lateral flow negative test]. Any costs incurred for vaccinations and tests are the responsibility of the delegate.

By registering for the conference you agree to the following, the delegate code of conduct and all venue precaution notifications:

- You will not attend the conference if you are displaying any COVID symptoms
- Should you develop any COVID symptoms during your attendance at the conference you will immediately:
  - inform a member of IBA staff by email ([confs@int-bar.org](mailto:confs@int-bar.org))
  - self-isolate

## Fees

*Online registrations received:*

	on or before 8 October	until 12 November
IBA member	£695	£785
Non-member*	£830	£920
Young lawyers (under 30 years)	£520	£920
Academics/judges (full-time)	£520	£920
Public lawyers	£520	£920
Corporate counsel**	£625	£920

After **12 November** registrations must be received in hard copy at the IBA office.

*Hard copy registration forms and fees received:*

	on or before 8 October	after 8 October
IBA member	£770	£870
Non-member*	£920	£1020
Young lawyers (under 30 years)	£580	£1020
Academics/judges (full-time)	£580	£1020
Public lawyers	£580	£1020
Corporate counsel**	£695	£1020

## Language

All working sessions and Conference materials will be in English.

## How to register

Register online by 12 November at [www.ibanet.org/conference-details/CONF1069](http://www.ibanet.org/conference-details/CONF1069) and make payment by credit card to avail of the ten per cent online registration discount or complete the attached registration form and return it to the Conference Department at the IBA together with your proof of bank transfer payment. You should receive an email confirmation of your registration within five days; if you do not, please contact [confs@int-bar.org](mailto:confs@int-bar.org).

- comply with all local and national restrictions
- If you receive any notification from any source that you have been exposed to a COVID risk, you will immediately inform a member of IBA staff and comply with local or national restrictions that may be required
- You travel at your own risk and you agree that the IBA cannot be held responsible if you contract COVID during the conference or after returning from the conference
- You agree to the extent permitted by law that you shall not hold IBA responsible for: any travel costs incurred for travelling to and from the conference; any travel costs that may be irrecoverable due to the cancellation or postponement of the conference; any losses or liabilities associated with contracting COVID whether on the way to, during or after the conference
- You agree that, if asked by the relevant local or national authorities, the IBA has permission to pass on your personal information and contact details to those authorities should contact tracing be required.

If you do not comply with the above criteria you might be refused entry to the conference.

\* By paying the non-member fee, we welcome you as a delegate member of the IBA for the year in which this conference is held, which entitles you to the following benefits:

- 1) Password access to certain parts of the IBA website.
- 2) Receipt of *IBA E-news* and access to online versions of *IBA Global Insight*.
- 3) Pay the member rate for any subsequent conference registrations for this calendar year.

\*\* A reduced rate is offered to IBA Corporate Group Members. Please register online to obtain a 25 per cent discount on the IBA member fee.

If you would like to become a full or general member of the IBA, which includes membership of one committee or more – and inclusion in and access to our membership directory – we encourage you to do so now in order to register for this Conference at the member rate. You can find full details of how to join at [www.ibanet.org](http://www.ibanet.org)

A reduced rate is offered to lawyers who are over the age of 65, have been an IBA member for more than 20 years and are no longer practising law.

**Full payment must be received in order to obtain your Conference documentation.**

## Fees include:

- Attendance at all working sessions
- Conference materials, including any available speakers' papers submitted to the IBA before 5 November.
- Access to the above Conference working materials from the IBA website ([www.ibanet.org](http://www.ibanet.org)) approximately seven days prior to the Conference
- Access to live delegate search
- Lunch on Friday 19 November
- Tea and coffee during breaks
- Reception on Thursday 18 November
- VAT currently at 20%

**Please note that registrations are not transferable.**



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### List of participants

In order for your name to appear in the list of participants, your registration form must be received by **12 November** at the latest.

### Live delegate search

Delegates are able to use the live delegate search via the IBA website, in order to use this function delegates will need to be logged into their MyIBA. This will allow search access to up-to-date attendance lists.

### Registration confirmation

Upon receipt of your payment for the Conference a confirmation email will be sent to you which contains information regarding your attendance at the Conference. You will also be able to view and download your payment information and manage your registration via your My IBA profile on the IBA website.

### Delegate Code of Conduct

- Temperature (under 38 C) and vaccination / PCR test result checks will be operational upon arrival at the Conference venue.
- Face masks should be worn when moving around the venue. We also recommend that face masks are worn in the conference room where delegates will be located for longer periods. This is also subject to local or national restrictions (where the most restrictive practices will apply).
- It is recommended that delegates regularly use the hand sanitisers which will be available for use at the conference.
- Delegates are recommended not to share or mix drinking or eating utensils and should dispose of any napkins and other papers or disposable products promptly in waste receptacles.
- No hard copy conference materials will be distributed. Conference programme and lists of participants will only be provided in soft copy by email.
- We request that you do not shake hands with delegates, exchange business cards or any other materials.

### Venue precautions (these are also subject to the United Kingdom's local and/or national requirements)

- Socially distanced movement and seating rules will be followed. These will comply with relevant local or national restrictions of the venue location at the time of the conference.
- Food and drink will be provided according to the relevant local or national Covid precaution requirements of the venue location at the time of the conference.
- Conference venue meeting and catering rooms will be deep cleaned prior to IBA Conferences
- Conference venue staff and IBA staff will wear face masks when moving around the venue
- AV equipment/microphones will be disinfected or have covers changed between use by different speakers

### Book with confidence

- The IBA will offer a full refund if you are required to cancel your registration due to Covid related reasons; we will require written confirmation of your cancellation by the end of business on the first day of the conference.
- If the IBA needs to reschedule the event, your registration will be automatically transferred to the new date and no additional fees will be charged. If this date is not convenient for a delegate, a refund of the cost of the conference place will be available on request to the IBA.
- If the IBA is unable to reschedule the conference within 12 months of the original scheduled date, a full refund of the cost of the conference place will automatically be made to all delegates.
- Please note that the IBA will not provide refunds for any other costs incurred including any travel costs.
- If you have questions or concerns, please email [confs@int-bar.org](mailto:confs@int-bar.org)

**Please note, these terms are subject to any more restrictive or different local requirements, and may be altered and amended from time to time in to reflect any changes to restrictions or government requirements.**

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### Photography and filming

Certain sessions and/or social functions may be photographed and/or filmed and some of this content may be used for future IBA marketing materials, member communications, products or services. Should you have any concerns with regard to this, or do not wish to be featured in any of these materials please contact the IBA Marketing Department at [ibamarketing@int-bar.org](mailto:ibamarketing@int-bar.org)

### Promotional literature

Please note that no individual or organisation may display or distribute publicity material or other printed matter during the Conference, unless by prior arrangement with the IBA. Organisations and companies wishing to discuss promotional opportunities should contact the IBA Sponsorship Department at [sponsorship@int-bar.org](mailto:sponsorship@int-bar.org)

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### Payment of registration fees by bank transfer or BACS payment Registration forms received without proof of payment will NOT be processed until proof of payment has been received.

**Pounds sterling:** by bank transfer or BACS payment to the IBA account number: 13270222 (Sort Code 56-00-03) at the National Westminster Bank, St James's & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom.

SWIFT address NWBKGB2L, IBAN GB05NWBK56000313270222  
Please ensure that a copy of the bank transfer details is attached to your registration form.

**Online credit card payments:** by Visa, MasterCard or American Express. No other cards are accepted.

**PLEASE ENSURE THAT YOUR NAME AND 'CON1069LONDON' APPEAR ON ANY TRANSFER OR DRAFT.**

### No deductions or withholdings

All fees payable to us by you in accordance with the terms contained in this 'Information' section shall be paid free and clear of all deductions or withholdings whatsoever.

If any deductions or withholdings are required by law to be made from any fees payable to us by you under the terms contained in this 'Information'

section you shall pay such sum as will, after the deduction or withholding has been made, leave us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

If we obtain the benefit of any tax credit or other relief by reference to any such deductions or withholdings, then we shall repay to you such amount as, after such repayment has been made, will leave us in no worse position than we would have been had no such deductions or withholdings been required.

### Conference sell-outs

The IBA places its conferences in venues of a suitable size for each event; however, there are times when our conferences may sell out. Should this happen, prospective delegates will be informed and a waiting list will operate. The waiting list will function on a 'first come, first served' basis, subject to receiving registered delegate cancellations. The waiting list for a conference will close once it has reached ten per cent of the conference venue capacity, as it is very unlikely a place will become available. The IBA will not be liable for any travel or accommodation expenses incurred by an individual who travels to a conference without a confirmed place at the event.

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### **Cancellation of registration or social functions**

If cancellation is received in writing at the IBA office by Friday 5 November, fees will be refunded less a 25 per cent administration charge. Refunds will be made minus any monies owed to the IBA.

We regret that no refunds can be made after this date. Registrations or social function bookings received after Friday 5 November will not be eligible for any refund of fees. Please note that the IBA will however offer a full refund if you are required to cancel your registration due to Covid related reasons; we will require written confirmation of your cancellation by the end of business on the first day of the conference.

Should you have difficulties in obtaining your visa and are not able to attend the Conference this cancellation policy will still apply.

Upon submission of your completed Conference registration form to the IBA you are considered 'registered' pending payment. Please note that the cancellation terms and conditions as indicated will apply as soon as your registration is received.

Provided you have cancelled your registration to attend an IBA Conference in accordance with the terms of the 'cancellation of registration' clause included in the 'Information' section of the relevant Conference programme, you must then confirm to us in writing at the IBA office as soon as possible, but in no event later than one year (12 calendar months) from the date of any such Conference, all necessary details to enable any reimbursement owed to you to be paid. We regret that no refunds will be made after the date that is one year (12 calendar months) after the date of the relevant Conference.

### **Travel arrangements and visas**

Participants are responsible for making their own travel arrangements. It is recommended that you check your visa requirements with your local embassy or consulate. We are unable to dispatch visa invitation letters to support your visa application prior to receipt of your registration form and full payment of registration fees.

**Please apply for your visa in good time.**

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### **Hotel accommodation**

Please contact Claridge's directly if you wish to make an accommodation reservation. Please note that the IBA does not have a reserved room block. [www.claridges.co.uk](http://www.claridges.co.uk)

Delegates are responsible for making accommodation reservations directly with the hotel and entering into an agreement with the hotel regarding credit card guarantees, cancellation terms and conditions, and room rates. The IBA cannot accept responsibility for hotel accommodation disputes between a delegate and the hotel.

### **Unauthorised accommodation agents**

It has been brought to our attention that there are multiple companies contacting past attendees, claiming to represent the IBA, offering 'assistance' with registration and hotel bookings.

They are operating by cold-calling and spamming companies whose names have appeared on previous List of Participants, Programmes and Sponsorship recognition. Please ignore any communication that does not come directly from the IBA.

### **Disabled access**

Claridge's is wheelchair accessible. Please notify us if you require special assistance.

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### **Social programme**

#### **Thursday 18 November**

1830 – 2030 Opening networking reception

No 4 Hamilton Place, London W1J 7BQ

Enjoy the opportunity to network with speakers and fellow delegates.

The reception is open to all delegates.

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The organisers may at any time, with or without giving notice, in their absolute discretion and without giving any reason, cancel or postpone the conference, change its venue or any of the other published particulars, or withdraw any invitation to attend. In any case, neither the organisers nor any of their officers, employees, agents, members or representatives shall be liable for any loss, liability, damage or expense suffered or incurred by any person, nor will they return any money paid to them in connection with the conference unless they are satisfied not only that the money in question remains under their control but also that the person who paid it has been unfairly prejudiced (as to which, decision shall be in their sole and unfettered discretion and, when announced, final and conclusive).

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## WHY ATTEND?

We are excited to announce the launch of the IBA Global Showcase, which will take place online 25-29 October 2021 with FREE registration.

Through a series of high-profile expert sessions, some of the biggest issues and challenges facing the global legal profession will be discussed, with speakers sharing ideas and solutions and give you the opportunity to hear from a great line up of high-profile speakers.



- The IBA Global Showcase will highlight the diverse work and achievements of the IBA's membership in many key areas of policy and practice. There will also be sessions specifically designed for key groupings within the membership.
- All this will be enlivened by a mix of interviews and discussions with leading commentators as well as plenty of opportunities for networking amongst your peers.
- **Participate** – take part in real time in discussion with leading global figures in the legal community
- **Share knowledge** – contribute to the debate and share your experience
- **Community** – be part of the global legal community joining together to share this experience
- **Business development** – meet your peers from around the world at networking events
- **Learn** – an opportunity to hear from the world's leading experts on issues facing the global legal community
- **Great speakers** – hear from a great line up of internationally renowned speakers
- **Live or on-demand** – unable to join live? View the recordings of each session available 24 hours after the session.

REGISTER YOUR INTEREST NOW AT

[www.ibanet.org/conference-details/CONF2013](http://www.ibanet.org/conference-details/CONF2013)



# Registration form



Building the Law Firm of the Future

4th London Law Firm Management Conference

18 –19 November 2021, Claridge's, London, England

Please read the 'Information' section before completing this form and return it together with your bank transfer or cheque to the Conference Department at the address overleaf.

REGISTER ONLINE AT [WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF1069](http://WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF1069) TO MAKE IMMEDIATE AND SECURE PAYMENT BY CREDIT CARD AND OBTAIN A 10 PER CENT DISCOUNT ON THE FEES BELOW

## PERSONAL DETAILS *(Please attach your business card or write in block capitals)*

Title \_\_\_\_\_ Given name \_\_\_\_\_ Family name \_\_\_\_\_

Name and country to be shown on badge *(if different from above)* \_\_\_\_\_

IBA Membership number *(if applicable)* \_\_\_\_\_ Date of birth \_\_\_\_\_

Firm/company/organisation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Country \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

## SPECIAL DIETARY REQUIREMENTS

If you have special dietary requirements, due to allergen intolerances, medical, religious reasons or a life choice, please specify the requirement below. The IBA is unable to cater for dietary requirements other than for the above reasons.

Please tick box if you have allergen intolerances and specify \_\_\_\_\_

Please state all other dietary requirements clearly, i.e. I am a vegetarian; I do not eat red meat.

*Disclosure of dietary information denotes you have agreed to the IBA sharing this information with relevant third parties who are providing catering on our behalf.*

TO OBTAIN A TEN PER CENT DISCOUNT ON THE FEES BELOW,

PLEASE REGISTER BY **12 NOVEMBER** ONLINE AT [WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF1069](http://WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF1069)

IBA MEMBERS CAN REGISTER ONLINE BY **8 OCTOBER** FOR **£695**, PLEASE SEE 'INFORMATION' FOR FURTHER ONLINE REGISTRATION DETAILS.

<b>HARD COPY REGISTRATION FORMS AND FEES RECEIVED:</b>	<b>on or before 8 October</b>	<b>after 8 October</b>	<b>amount payable</b>
IBA member	£770	£870	£
Non-member *	£920	£1020	£
Young lawyers (under 30 years)	£580	£1020	£
Academics/judges (full-time)	£580	£1020	£
Public Lawyers	£580	£1020	£
Corporate counsel **	£695	£1020	£

### Social programme

Opening networking reception on 18 November  I would like to attend

**TOTAL AMOUNT PAYABLE** £

\*JOIN THE IBA TODAY AND REGISTER FOR THIS CONFERENCE AT THE IBA MEMBER RATE.  
PLEASE FIND THE MEMBERSHIP APPLICATION FORM AT [WWW.IBANET.ORG](http://WWW.IBANET.ORG).

\*\*A REDUCED RATE IS OFFERED TO IBA CORPORATE GROUP MEMBERS.  
PLEASE REGISTER ONLINE TO OBTAIN A 25 PER CENT DISCOUNT ON THE IBA MEMBER FEE

A REDUCED RATE IS OFFERED TO LAWYERS WHO ARE OVER THE AGE OF 65, HAVE BEEN AN IBA MEMBER FOR MORE THAN 20 YEARS AND ARE NO LONGER PRACTISING LAW. PLEASE CONTACT THE IBA OFFICE FOR FURTHER INFORMATION.

FULL PAYMENT MUST BE RECEIVED IN ORDER TO PROCESS YOUR REGISTRATION.

**PLEASE NOTE THAT REGISTRATIONS ARE NOT TRANSFERABLE.**



## METHODS OF PAYMENT

### By credit card

Register online at [www.ibanet.org/conference-details/conf1069](http://www.ibanet.org/conference-details/conf1069) and make immediate and secure payment by credit card

**Note:** please do not send your credit card details on the registration form or within an email or fax.

### By bank transfer and BACS payment

Registration forms received without proof of payment will NOT be processed until proof of payment has been received.

### Pounds sterling

**Pounds sterling:** by bank transfer or BACS payment to the IBA account number: 13270222 (Sort Code 56-00-03) at the National Westminster Bank, St James's & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom.

SWIFT address NWBKGB2L, IBAN GB05NWBK56000313270222

**Please ensure that a copy of the bank transfer details is attached to your registration form.**

## WHERE DID YOU FIRST HEAR ABOUT THIS CONFERENCE?

- |   |   |   |                                   |  |
|---|---|---|-----------------------------------|--|
| <input type="checkbox"/> IBA CONFERENCE | <input type="checkbox"/> OTHER CONFERENCE | <input type="checkbox"/> DIRECT MAIL    | <input type="checkbox"/> INTERNET | <input type="checkbox"/> ADVERTISEMENT |
| <input type="checkbox"/> EMAIL          | <input type="checkbox"/> EDITORIAL        | <input type="checkbox"/> RECOMMENDATION | <input type="checkbox"/> OTHER    |  |

Please provide further details, quoting code (if applicable)

The International Bar Association would like to keep in touch with you about relevant news, events, publications and membership. You can opt out of receiving information at any time by emailing [member@int-bar.org](mailto:member@int-bar.org) or by logging into My IBA and updating your preferences. Your details will be included in the list of participants. If you do not want your details to be included in the list, please email [confs@int-bar.org](mailto:confs@int-bar.org).

For further details on how your data is used and stored: [www.ibanet.org/privacy-policy](http://www.ibanet.org/privacy-policy).

## PLEASE SEND THE COMPLETED FORM TO INTERNATIONAL BAR ASSOCIATION:

### Conference Department

5 Chancery Lane, London WC2A 1LG, United Kingdom

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# IBA App – additional functionality now added

– available from the App Store and the Google Play Store

The IBA App has been updated to become even more user friendly, providing you with the latest legal news, updates and content while on the move.

All new functionality is now available for both the App in the Apple Store and for the Android version in the Google Play Store.

## New functionality:

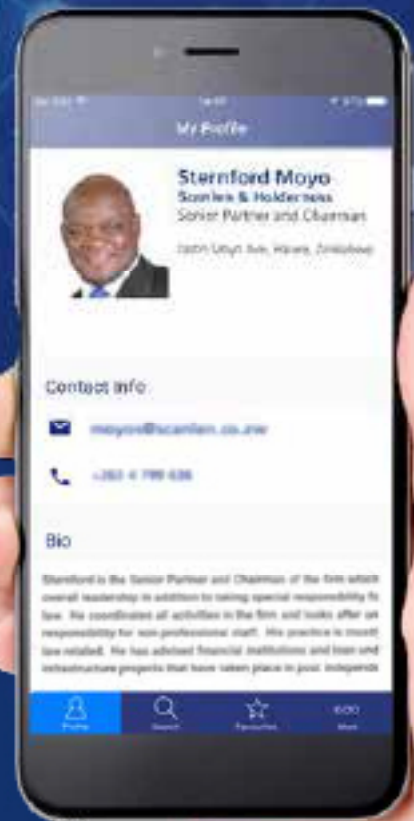
- Access to IBA Digital Content – with new articles, stories and items of interest available and updated daily
- The ability to download PDFs and podcasts from the IBA Digital Content library to your mobile device

## With the IBA App you can still:

- Search for IBA members by name, city, country, committee or area of practice and make contact via email
- Upload a profile photo and write a short biography

## How do I access the App?

- Simply download the App (search for International Bar Association and download the IBA Members' Directory) via the Apple App Store or Google Play Store
- Login with your IBA membership user ID and password
- Search the full IBA Member Directory or update your My IBA profile



Don't let valuable contacts pass you by,  
update your profile today!



the global voice of  
the legal profession



# International Bar Association

the global voice of the legal profession

The International Bar Association (IBA), established in 1947, is the world's leading organisation of international legal practitioners, bar associations, law firms and law societies.

The IBA influences the development of international law reform and shapes the future of the legal profession throughout the world. It has a membership of more than 80,000 individual lawyers and more than 190 bar associations and law societies spanning over 170 countries.

Inspired by the vision of the United Nations, the IBA was founded in the same spirit, just before the Universal Declaration of Human Rights was proclaimed in 1948.

The IBA covers all practice areas and professional interests, providing members with access to leading experts and up-to-date information, enabling them to better represent their clients' interests.

Through its various committees, fora and task forces, the IBA facilitates the exchange of information and views among its members as to laws, practices and professional responsibilities relating to the practice of law around the globe.

## **Law Firm Management Committee overview**

The Committee's diverse membership is drawn from the profession around the world and from firms of all sizes and areas of practice.

The Committee pursues its mission through a number of activities including the IBA Annual Conference at which the Committee regularly offers a wide range of sessions addressing current top-of-mind issues; regional conferences, generally in coordination with the IBA's regional fora, which address current law firm management issues of regional interest; webinar programmes; e-bulletins; and our publications and other material accessible to members on our website.

Once you join the Committee, you may actively contribute to its work by:

- Joining one of the Committee's four subcommittees: Strategy and Finance, Business Development and Marketing, Talent and Leadership or Knowledge Management and IT;
- Contributing to Law Firm Management publications including the e-bulletins; and
- More generally, sharing your own know-how while learning from others and participating actively at IBA conferences and the committee events and initiatives including its webinars.

## **Contact information**

### **International Bar Association**

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