

A conference presented by the IBA Law Firm Management Committee



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the legal profession®



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4 – 5 May 2022

Mannheimer Swartling, Stockholm, Sweden

The Conference will focus on topics relevant to law firm management and building the law firm of the future. By attending, you will be rewarded by not only hearing some great advice which will enable you to plan the future of your law firm, but you will be able to meet and network with all your friends from the law firm management community.

This Conference will review the lessons learned through the last two years and focus on how to build the law firm of the future for the next five to ten years and beyond.

Speakers include a range of law firm leaders and acknowledged experts from across the globe, providing practical advice for law firms of all sizes. Whether you are a law firm partner, business services professional or general counsel, this is a must-attend conference if you would like to understand the future of law firms and the legal world.

Topics will include:

- Where are the world and the global economy heading?
- Taking care of our assets - looking after our people
- Green transformation and climate change
- General Counsel panel
- ESG for law firms - focus on *pro bono* work



REGISTER BEFORE
15 APRIL 2022
TO RECEIVE EARLY
REGISTRATION
DISCOUNTS

FOR MORE INFORMATION AND TO BOOK ONLINE VISIT
WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF2180

Programme

Conference Co-Chairs

Jan Dernestam *Mannheimer Swartling, Stockholm; Co-Chair, IBA Law Firm Management Committee*

Sverre Tyrhaug *Thommessen, Oslo; Chair, IBA Law Firm Management Committee Strategy and Finance Subcommittee*

Rolandas Valiunas *Ellex, Vilnius; Member, IBA Law Firm Management Committee Advisory Board*

This conference will review the lessons learned over the last two years and focus on how to build the law firm of the future for the next five to ten years and beyond. Speakers include a range of law firm leaders and acknowledged experts from across the globe, providing practical advice for law firms of all sizes. The topics include the latest from law firm leaders, General Counsel of leading companies, financial and geopolitical outlook, mental well-being, the war on talent, the future of the office and the lawyer's role in our quest to tackle climate change and address other sustainability goals

Wednesday 4 May

1800-2000 **Opening reception and welcome remarks**

Including a guided tour of the museum

Museum of Modern Art

Exercisplan 4, Skeppsholmen, Stockholm

Thursday 5 May

0800-1700 **Registration**

0900-0915 **Welcome remarks from the Conference Co-Chairs**

0915-1015

Setting the scene, keynote speech: where are the world and the global economy heading?

Klas Eklund *Senior Economist, Stockholm*

1015 - 1100

Taking care of our assets – looking after our people

Jens Näsström *Psychologist, Stockholm*

1100 - 1130 **Coffee/tea break**

1130 - 1230

Panel discussion: Taking care of our assets - looking after our people

Discussion and reflections following Jens Näsström's speech including topics such as:

- Looking after our people
- Balance well-being with client demands
- Flexible working hours
- Attracting new talent
- New office design

Moderator

Petra Zijp *Nauta Dutilh, Amsterdam; IBA Law Firm Management Committee Advisory Board*

Speakers

Gunhild Dugstad *Wiersholm, Oslo*

Stephen Holst *McCannFitzgerald, Dublin*

Jens Näsström *Psychologist, Stockholm*

Sebastian Pritchard-Jones *Macfarlanes, London*

1230-1400 **Lunch**

Thursday continued

1400-1500

Green transformation and climate change

- Effects on law firms' own operations.
- Impact on law firm structure.
- Which are our future unknown practice groups?
- Are law firms ready to meet new demands from clients?
- Impact on law firm leaders?

Moderator

Anders Carlberg *Dittmar & Indrenius, Helsinki; European Regional Forum Liaison Officer, IBA Law Firm Management Committee*

Speakers

Michael Arnold *Gleiss Lutz, Stuttgart; Treasurer, IBA Securities Law Committee*

Marianne Granhøj *Kromann Reumert, Copenhagen*

Tore Mydske *Thommessen, Oslo*

Nadège Nguyen *Gide, Paris; Outreach and Education Officer, IBA Law Firm Management Committee*

1500-1530 **Coffee/tea break**

1530-1630

General Counsel panel

Today's biggest challenges for General Counsel including:

- Future relation with your law firm(s)
- Change in future legal needs
- Law firms' role in improving legal operations

Moderator

Jörg Menzer *Noerr, Bucharest; Chair, SPPI*

Speakers

Lena Eriksson *General Counsel, Nordea Bank, Stockholm*

Sofia Frändberg *General Counsel, Volvo, Gothenburg*

Siv Helen Rygh Torstensen *General Counsel, Equinor, Stavanger*

Åsa Thunman *General Counsel, Sandvik, Stockholm*

1630-1715

ESG for law firms – focus on *pro bono* work

- Shall law firms engage in (more) *pro bono* work?
- Structure of *pro bono* practice.
- Focus.
- How do you market your *pro bono* work in a trustworthy way?
- Involve clients?

Moderator

Gianluca Gherini *Gianni & Origoni, Milan*

Speakers

Claire Cooke *Slaughter and May, London*

Robert Gawalkiewicz *SK&S, Warsaw; Scholarship Officer, IBA Law Firm Management Committee*

Wai King Ng *WongPartnership, Singapore*

Kathleen Russ *Travers Smith, London*

1715 **Closing remarks**

The IBA, its officers and staff accept no responsibility for any views expressed, presentations or materials produced by delegates or speakers at the Conference.

Continuing Professional Development/Continuing Legal Education

For Conference delegates from jurisdictions where CPD/CLE is mandatory, the IBA will provide a Certificate of Attendance for the Conference. Subject to CPD/CLE requirements, Conference delegates can use this to obtain the relevant number of hours' accreditation. The number of CPD/CLE hours available may vary depending on the rules applied by the members' bar association/law society on time recording criteria.

A Certificate of Attendance is available to Conference delegates on request. Please ask at the IBA Conference registration desk for information on how to obtain the certificate.

IBA Harassment Policy

IBA IBA conferences provide unrivalled professional development and network-building opportunities for international legal practitioners and their professional associates. The IBA values the participation of every delegate and member of the IBA and wants all attendees to have an enjoyable and fulfilling experience. Accordingly, all Conference attendees are expected to show respect and courtesy to other attendees, IBA staff and those involved with hosting the events throughout the Conference and at all Conference events, receptions, and parties, whether officially organised by the IBA or others. All delegates, guests, attendees, speakers, exhibitors, staff and volunteers at any IBA event are required to conform to the IBA Harassment Policy.

See www.ibanet.org/iba-harassment-policy



Information

Date

4 – 5 May 2022

Venue

Mannheimer Swartling
Norrländsgatan 21
111 43 Stockholm, Sweden

How to register

Register online by 27 April at www.ibanet.org/conference-details/CONF2180 and make payment by credit card to avail of the ten per cent online registration discount or complete the attached registration form and return it to the Conference Department at the IBA together with your proof of bank transfer payment. You should receive an email confirmation of your registration within five days; if you do not, please contact confs@int-bar.org.

Conference registration criteria

For the protection of all delegates, to attend the conference, you will need to provide evidence acceptable to the IBA and if required, to the relevant host country authorities that shows:

- You have received two vaccinations against the Covid-19 virus with a WHO recognised vaccine, at least three weeks prior to attendance at the conference; **or**
- you have a negative PCR (polymerase chain reaction) test result not more than 72 hours before the conference begins (**NOT** a rapid lateral flow negative test). Any costs incurred for vaccinations and tests are the responsibility of the delegate.

By registering for the conference you agree to the following, the delegate code of conduct and all venue precaution notifications:

- You will not attend the conference if you are displaying any Covid-19 symptoms
- Should you develop any Covid-19 symptoms during your attendance at the conference you will immediately:
 - inform a member of IBA staff by email (confs@int-bar.org)
 - self-isolate
 - comply with all local and national restrictions
- If you receive any notification from any source that you have been exposed to a Covid-19 risk, you will immediately inform a member of IBA staff and comply with local or national restrictions that may be required
- You travel at your own risk and you agree that the IBA cannot be held responsible if you contract Covid-19 during the conference or after returning from the conference
- You agree to the extent permitted by law that you shall not hold IBA responsible for: any travel costs incurred for travelling to and from the conference; any travel costs that may be irrecoverable due to the cancellation or postponement of the conference; any losses or liabilities associated with contracting Covid-19 whether on the way to, during or after the conference.
- You agree that, if asked by the relevant local or national authorities, the IBA has permission to pass on your personal information and contact details to those authorities should contact tracing be required.

If you do not comply with the above criteria you might be refused entry to the conference.

Fees

Online registrations received:

	on or before 15 April	until 27 April
IBA member	€750	€855
Non-member *	€905	€1010
Young lawyers (under 30 years)	€565	€1010
Academics/judges (full-time)	€565	€1010
Public lawyers	€565	€1010
Corporate counsel **	€675	€1010

Language

All working sessions and Conference materials will be in English.

After 27 April registrations must be received in hard copy at the IBA office.

Hard copy registration forms and fees received:

	on or before 15 April	after 15 April
IBA member	€835	€950
Non-member *	€1005	€1120
Young lawyers (under 30 years)	€625	€1120
Academics/judges (full-time)	€625	€1120
Public Lawyers	€625	€1120
Corporate counsel **	€750	€1120

* By paying the non-member fee, we welcome you as a delegate member of the IBA for the year in which this Conference is held, which entitles you to the following benefits:

- 1) Password access to certain parts of the IBA website.
- 2) Receipt of IBA E-news and access to online versions of IBA Global Insight.
- 3) Pay the member rate for any subsequent Conference registrations for this calendar year.

** A reduced rate is offered to IBA Corporate Group Members. Please register online to obtain a 25 per cent discount on the IBA Member fee.

If you would like to become a full or general member of the IBA, which includes membership of one committee or more – and inclusion in and access to our membership directory – we encourage you to do so now in order to register for this Conference at the member rate. You can find full details of how to join at www.ibanet.org.

A reduced rate is offered to lawyers who are over the age of 65, have been an IBA member for more than 20 years and are no longer practising law www.ibanet.org

Full payment must be received in order to obtain your Conference documentation.

Fees include:

- Attendance at all working sessions
- Access to the Conference materials from the IBA website (www.ibanet.org), including any available speakers' papers submitted to the IBA before 27 April
- Access to live delegate search
- Lunch on Thursday
- Tea and coffee during breaks
- Opening reception on Wednesday
- VAT currently at 25%

Please note that registrations are not transferable.

List of participants

In order for your name to appear in the list of participants, your registration form must be received by 27 April at the latest.

Live delegate search

Delegates are able to use the live delegate search via the IBA website, in order to use this function delegates will need to be logged into their MyIBA. This will allow search access to up-to-date attendance lists.

Registration confirmation

Upon receipt of your payment for the Conference a confirmation email will be sent to you which contains information regarding your attendance at the Conference. You will also be able to view and download your payment information and manage your registration via your My IBA profile on the IBA website.

Delegate Code of Conduct

- Temperature (under 38 C) and vaccination checks will be operational upon arrival at the Conference venue.
- Face masks must be worn at all times in the venue. This is also subject to local or national restrictions.
- It is recommended that delegates regularly use the hand sanitisers which will be available for use at the conference.
- Delegates are recommended not to share or mix drinking or eating utensils and should dispose of any napkins and other papers or disposable products promptly in waste receptacles.
- No hard copy conference materials will be distributed. Conference programme and lists of participants will only be provided in soft copy by email.
- We request that you do not shake hands with delegates, exchange business cards or any other materials.

Venue precautions (these are also subject to the host country's local and/or national requirements)

- Socially distanced movement and seating rules will be followed. These will comply with relevant local or national restrictions of the venue location at the time of the conference.
- Food and drink will be provided according to the relevant local or national Covid precaution requirements of the venue location at the time of the conference.
- Conference venue meeting and catering rooms will be deep cleaned prior to IBA Conferences
- Conference venue staff and IBA staff will wear face masks when moving around the venue
- AV equipment/microphones will be disinfected or have covers changed between use by different speakers

Book with confidence

- The IBA will offer a full refund if you are required to cancel your registration due to Covid related reasons; we will require written confirmation of your cancellation by the end of business on the first day of the conference.
- If the IBA needs to reschedule the event, your registration will be automatically transferred to the new date and no additional fees will be charged. If this date is not convenient for a delegate, a refund of the cost of the conference place will be available on request to the IBA.
- If the IBA is unable to reschedule the conference within 12 months of the original scheduled date, a full refund of the cost of the conference place will automatically be made to all delegates.
- Please note that the IBA will not provide refunds for any other costs incurred including any travel costs.
- If you have questions or concerns, please email confs@int-bar.org

Please note, these terms are subject to any more restrictive or different local requirements, and may be altered and amended from time to time to reflect any changes to restrictions or government requirements.

Photography and filming

Certain sessions and/or social functions may be photographed and/or filmed and some of this content may be used for future IBA marketing materials, member communications, products or services. Should you have any concerns with regard to this, or do not wish to be featured in any of these materials please contact the IBA Marketing Department at ibamarketing@int-bar.org.

Promotional literature

Please note that no individual or organisation may display or distribute publicity material or other printed matter during the Conference, unless by prior arrangement with the IBA. Organisations and companies wishing to discuss promotional opportunities should contact the IBA Sponsorship Department at sponsorship@int-bar.org.

Payment of registration fees by bank transfer or BACS payment

Registration forms received without proof of payment will NOT be processed until proof of payment has been received.

Euro: by bank transfer to the IBA account at the National Westminster Bank, St James's & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom.

SWIFT address NWBKGB2L, IBAN GB58NWBK60721106570631

Please ensure that a copy of the bank transfer details is attached to your registration form.

Online credit card payments: by Visa, MasterCard or American Express. **No other cards are accepted.**

PLEASE ENSURE THAT YOUR NAME AND '[CONF2180STOCKHOLM]' APPEAR ON ANY TRANSFER OR DRAFT.

No deductions or withholdings

All fees payable to us by you in accordance with the terms contained in this 'Information' section shall be paid free and clear of all deductions or withholdings whatsoever.

If any deductions or withholdings are required by law to be made from any fees payable to us by you under the terms contained in this 'Information' section you shall pay such sum as will, after the deduction or withholding has been made, leave us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

If we obtain the benefit of any tax credit or other relief by reference to any such deductions or withholdings, then we shall repay to you such amount as, after such repayment has been made, will leave us in no worse position than we would have been had no such deductions or withholdings been required.

Conference sell-outs

The IBA places its conferences in venues of a suitable size for each event; however, there are times when our conferences may sell out. Should this happen, prospective delegates will be informed and a waiting list will operate. The waiting list will function on a 'first come, first served' basis, subject to receiving registered delegate cancellations. The waiting list for a conference will close once it has reached ten per cent of the conference venue capacity, as it is very unlikely a place will become available. The IBA will not be liable for any travel or accommodation expenses incurred by an individual who travels to a conference without a confirmed place at the event.



Cancellation of registration

If cancellation is received in writing at the IBA office by **Tuesday 19 April** fees will be refunded less a 25 per cent administration charge. Refunds will be made minus any monies owed to the IBA.

We regret that no refunds can be made after this date. Registrations received after **Tuesday 19 April** will not be eligible for any refund of fees. Please note that the IBA will however offer a full refund if you are required to cancel your registration due to Covid related reasons; we will require written confirmation of your cancellation by the end of business on the first day of the conference.

Should you have difficulties in obtaining your visa and are not able to attend the Conference this cancellation policy will still apply.

Upon submission of your completed Conference registration form to the IBA you are considered 'registered' pending payment. Please note that the cancellation terms and conditions as indicated will apply as soon as your registration is received.

Provided you have cancelled your registration to attend an IBA Conference in accordance with the terms of the 'cancellation of registration' clause included in the 'Information' section of the relevant Conference programme, you must then confirm to us in writing at the IBA office as soon as possible, but in no event later than one year (12 calendar months) from the date of any such Conference, all necessary details to enable any reimbursement owed to you to be paid. We regret that no refunds will be made after the date that is one year (12 calendar months) after the date of the relevant Conference.

clause included in the 'Information' section of the relevant Conference programme, you must then confirm to us in writing at the IBA office as soon as possible, but in no event later than one year (12 calendar months) from the date of any such Conference, all necessary details to enable any reimbursement owed to you to be paid. We regret that no refunds will be made after the date that is one year (12 calendar months) after the date of the relevant Conference.

Travel arrangements and visas

Participants are responsible for making their own travel arrangements. It is recommended that you check your visa requirements with your local embassy or consulate. **We are unable to dispatch visa invitation letters to support your visa application prior to receipt of your registration form and full payment of registration fees.**

Please apply for your visa in good time.

Disabled access

Mannheimer Swartling is wheelchair accessible. Please notify us if you require special assistance.

Social programme

Wednesday 4 May

1800 – 2000 **Opening reception and welcome remarks, including a guided tour Museum of Modern Art**

Exercisplan 4, Skeppsholmen, Stockholm

One place per registered delegate is permitted.

The organisers may at any time, with or without giving notice, in their absolute discretion and without giving any reason, cancel or postpone the Conference, change its venue or any of the other published particulars, or withdraw any invitation to attend. In any case, neither the organisers nor any of their officers, employees, agents, members or representatives shall be liable for any loss, liability, damage or expense suffered or incurred by any person, nor will they return any money paid to them in connection with the Conference unless they are satisfied not only that the money in question remains under their control but also that the person who paid it has been unfairly prejudiced (as to which, decision shall be in their sole and unfettered discretion and, when announced, final and conclusive).

Registration form

The Law Firm of the Future

4 – 5 May 2022, Mannheimer Swartling, Stockholm, Sweden

Please read the 'Information' section before completing this form and return it together with your bank transfer/cheque to the Conference Department at the address below.



REGISTER ONLINE AT **WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF2180** TO MAKE IMMEDIATE AND SECURE PAYMENT BY CREDIT CARD AND OBTAIN A TEN PER CENT DISCOUNT ON THE FEES BELOW

PERSONAL DETAILS *(Please attach your business card or write in block capitals)*

Title _____ Given name _____ Family name _____

Name and country to be shown on badge *(if different from above)* _____

Date of birth _____ Email _____

Firm/company/organisation _____

Address _____

_____ Country _____

Tel _____ Fax _____

SPECIAL DIETARY REQUIREMENTS

If you have special dietary requirements, due to allergen intolerances, medical, religious reasons or a life choice, please specify the requirement below. The IBA is unable to cater for dietary requirements other than for the above reasons.

☐ Please tick box if you have allergen intolerances and specify _____

Please state all other dietary requirements clearly, i.e. I am a vegetarian; I do not eat red meat.

Disclosure of dietary information denotes you have agreed to the IBA sharing this information with relevant third parties who are providing catering on our behalf.

TO OBTAIN A TEN PER CENT DISCOUNT ON THE FEES BELOW,
PLEASE REGISTER BY **27 APRIL 2022** ONLINE AT **WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF2180**
IBA MEMBERS CAN REGISTER ONLINE BY **15 APRIL 2022** FOR **€750**. PLEASE SEE 'INFORMATION' FOR FURTHER
ONLINE REGISTRATION DETAILS.

HARD COPY REGISTRATION FORMS AND FEES RECEIVED:	on or before 15 April	after 15 April	amount payable
IBA member	€835	€950	€
Non-member*	€1005	€1120	€
Young lawyers (under 30 years)	€625	€1120	€
Academics/judges (full-time)	€625	€1120	€
Public lawyers	€625	€1120	€
Corporate counsel**	€750	€1120	€

Wednesday 4 May

Opening reception

I will attend

☐

TOTAL AMOUNT PAYABLE €

*JOIN THE IBA TODAY AND REGISTER FOR THIS CONFERENCE AT THE IBA MEMBER RATE.
PLEASE FIND THE MEMBERSHIP APPLICATION FORM AT **WWW.IBANET.ORG**.

**A REDUCED RATE IS OFFERED TO IBA CORPORATE GROUP MEMBERS.
PLEASE REGISTER ONLINE TO OBTAIN A 25 PER CENT DISCOUNT ON THE IBA MEMBER FEE



A REDUCED RATE IS OFFERED TO LAWYERS WHO ARE OVER THE AGE OF 65, HAVE BEEN AN IBA MEMBER FOR MORE THAN 20 YEARS AND ARE NO LONGER PRACTISING LAW. PLEASE CONTACT THE IBA OFFICE FOR FURTHER INFORMATION.

FULL PAYMENT MUST BE RECEIVED IN ORDER TO PROCESS YOUR REGISTRATION.

PLEASE NOTE THAT REGISTRATIONS ARE NOT TRANSFERABLE.

METHODS OF PAYMENT

By credit card

Register online at www.ibanet.org/conference-details/conf2180 and make immediate and secure payment by credit card

Note: please do not send your credit card details on the registration form or within an email or fax.

By bank transfer or BACS payment

Registration forms received without proof of payment will NOT be processed until proof of payment has been received.

Euro: by bank transfer to the IBA account at the National Westminster Bank, St James's & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom.

SWIFT address NWBKGB2L, IBAN GB58NWBK60721106570631

Use the exchange rate prevailing at the time of registration.

Please ensure that a copy of the bank transfer details is attached to your registration form.

WHERE DID YOU FIRST HEAR ABOUT THIS CONFERENCE?

- | | | | | |
|---|---|---|-----------------------------------|--|
| <input type="checkbox"/> IBA CONFERENCE | <input type="checkbox"/> OTHER CONFERENCE | <input type="checkbox"/> DIRECT MAIL | <input type="checkbox"/> INTERNET | <input type="checkbox"/> ADVERTISEMENT |
| <input type="checkbox"/> EMAIL | <input type="checkbox"/> EDITORIAL | <input type="checkbox"/> RECOMMENDATION | <input type="checkbox"/> OTHER | |

Please provide further details, quoting code (if applicable)

The International Bar Association would like to keep in touch with you about relevant news, events, publications and membership. You can opt out of receiving information at any time by emailing member@int-bar.org or by logging into My IBA and updating your preferences. Your details will be included in the list of participants. If you do not want your details to be included in the list, please email confs@int-bar.org.

For further details on how your data is used and stored: www.ibanet.org/web_privacy_policy.aspx.

PLEASE SEND THE COMPLETED FORM TO INTERNATIONAL BAR ASSOCIATION:

Conference Department

5 Chancery Lane, London WC2A 1LG, United Kingdom

Tel: +44 (0)20 7842 0090 Email: confs@int-bar.org www.ibanet.org



International Bar Association

the global voice of the legal profession

The International Bar Association (IBA), established in 1947, is the world's leading organisation of international legal practitioners, bar associations, law firms and law societies.

The IBA influences the development of international law reform and shapes the future of the legal profession throughout the world. It has a membership of more than 80,000 individual lawyers and more than 190 bar associations and law societies spanning over 170 countries.

Inspired by the vision of the United Nations, the IBA was founded in the same spirit, just before the Universal Declaration of Human Rights was proclaimed in 1948.

The IBA covers all practice areas and professional interests, providing members with access to leading experts and up-to date information, enabling them to better represent their clients' interests.

Through its various committees, fora and task forces, the IBA facilitates the exchange of information and views among its members as to laws, practices and professional responsibilities relating to the practice of law around the globe.

Law Firm Management Committee Overview

The mission of the Law Firm Management Committee is to be a leading global forum for the exchange of best practices in law practice leadership and management through sharing and discussing concepts, experience, knowledge and trends on law firm and law practice management issues and topics.

The Committee's diverse membership is drawn from the profession around the world and from firms of all sizes and areas of practice.

The Committee pursues its mission through a number of activities including the annual IBA conference at which the Committee regularly offers a wide range of sessions addressing current top-of-mind issues; regional conferences, generally in coordination with the IBA's regional fora, which address current law firm management issues of regional interest; webinar programs; e-bulletins; and our publications and other material accessible to members on our website.

Contact information

International Bar Association

5 Chancery Lane, London WC2A 1LG, United Kingdom

Tel: +44 (0)20 7842 0090

Email: member@int-bar.org

www.ibanet.org