A masterclass event presented by the IBA Law Firm Management Committee and supported by the IBA Asia Pacific Regional Forum.



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# IBA 6th Asia Law Firm Management Event – Leadership Masterclass

3 June 2022 Raffles Singapore Hotel, Singapore

#### **Topics include:**

- The 'new normal' what is it and how do we prepare for it?
- Wellbeing is real!
- Are we finally adopting technology?
- What will dispute resolution look like in the future and will clients and law firms like it?
- Do clients think the lawyers/the law firm they use are fit for the future?





No. of Public CPD Points: 4.0 Practice Area: Professional Skills Training Level: General Attendance Policy: As below

Admin Note to Singapore Practitioners and s36B Foreign Lawyers in relation to the Mandatory CPD Scheme:

Participants who wish to obtain CPD Points are reminded that they must comply strictly with the Attendance Policy set out in the CPD Guidelines. For this activity, this includes signing in on arrival and signing out at the conclusion of the activity in the manner required by the organiser, and not being absent from the entire activity for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points for attending the activity. Please refer to https://www.silecpdcentre.sg/ for more information

FOR MORE INFORMATION AND TO BOOK ONLINE

WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF2200

# Programme

#### **Masterclass Co-Chairs**

Jerry K C Koh Allen & Gledhill, Singapore; IBA Law Firm Management Committee Advisory Board Member Wai King Ng WongPartnership, Singapore

Stephen Revell Freshfields Bruckhaus Deringer, Singapore; Co-Vice Chair, IBA Law Firm Management Committee

# Friday 3 June

#### 1000 - 1130 Pre-Masterclass session: BD speaks

This is an invitation only session and only registered business development specialists will be allowed to attend. All registered delegates of the Leadership Masterclass will separately receive an email from the IBA with information on how to register their firm's business development professionals.

An informal gathering of business development and marketing professionals to talk about the challenges for business development in the emerging post-Covid environment. The overall theme will be 'putting client relationships first' and will commence with a set of remarks from Stephen Revell around the theme of 'Is BD broke?'.

Moderator

**Carina Rogerio** *Managing Director and Founder, SeeAre, Singapore* 

**Panellists** 

Maricar Altonaga DFDL, Singapore Sue-Ann Wilson Clyde & Co, Singapore 1100 – 1700 **Registration** 

1130 - 1230 Lunch

1245 – 1250 Welcome remarks

**Stephen Revell** Freshfields Bruckhaus Deringer, Singapore; Co-Vice Chair, IBA Law Firm Management Committee

1250 – 1315 Keynote addresses

**Edwin Tong** *Minister for Culture, Community and Youth and Second Minister for Law, Singapore (invited)* **Adrian Tan** *President, The Law Society of Singapore, Singapore* 

1315 - 1400

# The 'new normal' – what is it and how do we prepare for it?

A panel of leading managing partners, a senior lawyer and a sustainability guru will look into the future. Not only will they share their vision as to the challenges and opportunities that lie ahead but they will also provide practical guidance as to what you should be thinking about in order for your firm to best position itself for that future.

Moderator

Jerry K C Koh Allen & Gledhill, Singapore; Advisory Board Member, Asia Pacific Regional Forum Liaison Officer, IBA Law Firm Management Committee

Panellists

Patrick Ang Rajah & Tann, Singapore Carlos de Cárdenas Uria, Madrid Sophie Mathur Linklaters, Singapore Praveen Tekchandani Ernst & Young, Singapore

#### **Continuing Professional Development / Continuing Legal Education**

For Conference delegates from jurisdictions where CPD/CLE is mandatory, the IBA will provide a Certificate of Attendance for the Conference. Subject to CPD/CLE requirements, Conference delegates can use this to obtain the relevant number of hours' accreditation. The number of CPD/CLE hours available may vary depending on the rules applied by the members' bar association/law society on time recording criteria. A Certificate of Attendance is available to Conference delegates on request. Please ask at the IBA conference registration desk for information on how to obtain the certificate.

#### **IBA Harassment Policy**

IBA conferences provide unrivalled professional development and network-building opportunities for international legal practitioners and their professional associates. The IBA values the participation of every delegate and member of the IBA and wants all attendees to have an enjoyable and fulfilling experience. Accordingly, all conference attendees are expected to show respect and courtesy to other attendees, IBA staff and those involved with hosting the events throughout the conference and at all conference events, receptions, and parties, whether officially organised by the IBA or others. All delegates, guests, attendees, speakers, exhibitors, staff and volunteers at any IBA event are required to conform to the IBA Harassment Policy.

See www.ibanet.org/iba-harassment-policy

## Friday continued

1400-1445

#### Wellbeing is real!

The stresses and strains of being a lawyer have long been identified but have been transformed into a major issue as a result of Covid. The good news is that more firms are taking wellbeing more seriously but are we doing enough and what do the associates think? Money is no longer the solution to attracting and retaining talent. There needs to be more!

Moderator

Jelita Pandjaitan Linklaters, Singapore

Panellists

Hanim Hamzah ZICO Law, Singapore; Co-Chair, IBA Law Firm Management Committee

**Kirsty Lim** Senior Legal Counsel (Regional), Lazada Group, Singapore

Dr Jonathan Marshall Jonathan Marshall, Singapore

1445 - 1515

#### Are we finally adopting technology?

As firms face pressures from clients, courts and even governments to adopt legal technology, we see an increase in spending on legal technology. However, does that necessarily translate into an effective adoption of technology? We speak with some of our panellists who have been involved with digital transformation efforts within their firms to uncover what pitfalls lie ahead on the path to adopting technology.

Moderator

**Rodney Yap** Adjunct Faculty, Singapore Management University, Singapore

**Panellists** 

Bazul Ashhab Oon & Bazul, Singapore Arti Daryanani Tan Rajah & Cheah, Singapore Janice Goh Clifford Chance, Singapore

1515 - 1540 Refreshment break

1540 - 1625

# What will dispute resolution look like in the future – and will clients and law firms like it?

For the leaders of tomorrow's practices, getting a good understanding of how businesses are likely to resolve disputes moving forward is becoming increasingly challenging given the rise of international commercial courts and international mediation whilst time and costs issues continue to plague international arbitration. At the same time, there may be a need to build an all-rounded team given the increasing use of multi-tiered dispute resolution clauses. These shifting trends are exacerbated by the impact of technology which the pandemic has foisted upon courts, tribunals, lawyers and clients alike. This session will explore what practice leaders should look out for in the dispute resolution space.

Moderator

**Darius Chan** Associate Professor of Law, SMU Yong Pung How School of Law, Singapore

Panellists

Jason Chan SC Allen & Gledhill, Singapore

Sapna Jhangiani QC Attorney-General's Chambers of Singapore, Singapore

Aditya Singh White & Case, Singapore

1625 – 1725

# Do clients think the lawyers/the law firm they use are fit for the future?

This panel will be made up of leading general counsel from both Singapore-based companies and multinational corporations. They will provide their insight into how law firms are doing both generally and particularly with regard to the future. Do our clients believe that we are ready for the future and can serve them well into that future? We will hear the answer!

Moderator

Wai King Ng WongPartnership, Singapore

**Panellists** 

Pek Siok Lan General Counsel, Temasek International, Singapore Lam Chee Kin Managing Director and Head of Legal, Compliance & Secretariat, DBS Group, Singapore

Yanjun Wang General Counsel, SEA group, Singapore

1725 - 1730 **Closing remarks** 

The IBA, its officers and staff accept no responsibility for any views expressed, presentations or materials produced by delegates or speakers at the Conference.

The organisers may at any time, with or without giving notice, in their absolute discretion and without giving any reason, cancel or postpone the conference, change its venue or any of the other published particulars, or withdraw any invitation to attend. In any case, neither the organisers nor any of their officers, employees, agents, members or representatives shall be liable for any loss, liability, damage or expense suffered or incurred by any person, nor will they return any money paid to them in connection with the conference unless they are satisfied not only that the money in question remains under their control but also that the person who paid it has been unfairly prejudiced (as to which, decision shall be in their sole and unfettered discretion and, when announced, final and conclusive).

# Information

#### Date

3 June 2022

#### Venue

Raffles Singapore Hotel 1 Beach Road Singapore, 189693

#### **Conference registration criteria**

For the protection of all delegates, to attend the conference, you will need to provide evidence acceptable to the IBA and if required, to the relevant host country authorities that shows:

 You are either fully vaccinated (ie received the full regimen of a WHO EUL vaccine) or within the 180-day exemption period after recovery from Covid-19.

# By registering for the conference you agree to the following, the delegate code of conduct and all venue precaution notifications:

- You will not attend the conference if you are displaying any Covid symptoms
- Should you develop any Covid symptoms during your attendance at the conference you will immediately:
  - inform a member of IBA staff by email (maria.chew@int-bar.org)
  - self-isolate
  - · comply with all local and national restrictions
- If you receive any notification from any source that you have been exposed to a Covid risk, you will immediately inform a member of IBA staff and comply with local restrictions that may be required
- You travel at your own risk and you agree that the IBA cannot be held responsible if you contract Covid during the conference or after returning from the conference
- You agree to the extent permitted by law that you shall not hold IBA
  responsible for: any travel costs incurred for travelling to and from
  the conference; any travel costs that may be irrecoverable due to the
  cancellation or postponement of the conference; any losses or liabilities
  associated with contracting Covid whether on the way to, during or
  after the conference.
- You agree that, if asked by the relevant authorities, the IBA has permission to pass on your personal information and contact details to those authorities should contact tracing be required.

If you do not comply with the above criteria you might be refused entry to the conference.

#### Fees

Online registrations received:

	on or before 13 May	until 30 May
IBA member	US\$315	US\$350
Non-member*	US\$350	US\$385
Young lawyers (under 30 years)	US\$315	US\$385
Academics/Judges (full-time)	US\$315	US\$385
Public lawyers	US\$315	US\$385
Corporate counsel**	US\$315	US\$385

After 30 May registrations must be received in hard copy at the IBA office.

#### Language

All working sessions and Conference materials will be in English.

#### How to register

Register online by **13 May** at <a href="www.ibanet.org/conference-details/conf2200">www.ibanet.org/conference-details/conf2200</a> and make payment by credit card to take advantage of the online registration discount or complete the attached registration form and return it to Maria Chew at the IBA together with your proof of bank transfer payment. You should receive an email confirmation of your registration within five days; if you do not, please contact:

maria.chew@int-bar.org.

Hard copy registration forms and fees received:

	on or before 13 May	after 13 May
IBA member	US\$350	US\$385
Non-member*	US\$385	US\$420
Young lawyers (under 30 years)	US\$350	US\$420
Academics/Judges (full-time)	US\$350	US\$420
Public lawyers	US\$350	US\$420
Corporate counsel**	US\$350	US\$420

- \* By paying the non-member fee, we welcome you as a delegate member of the IBA for the year in which this Conference is held, which entitles you to the following benefits:
- 1) Password access to certain parts of the IBA website.
- 2) Receipt of *IBA E-news* and access to online versions of *IBA Global Insight*
- 3) Pay the member rate for any subsequent conference registrations for this calendar year.
- \*\* A reduced rate is offered to IBA Corporate Group Members. Please register online to obtain a 25 per cent discount on the IBA Member fee.

If you would like to become a full or general member of the IBA, which includes membership of one committee or more – and inclusion in and access to our membership directory – we encourage you to do so now in order to register for this Conference at the member rate. You can find full details of how to join at **www.ibanet.org.** 

Full payment must be received in order to obtain your Conference documentation.

#### Fees include:

- Attendance at all working sessions
- Conference materials, including any available speakers' papers submitted to the IBA before 30 May
- Access to the above Conference working materials from the IBA website (www.ibanet.org) approximately seven days prior to the Conference
- Access to live delegate search
- Tea and coffee breaks
- · Lunch on Friday

#### Please note that registrations are not transferable.

#### List of participants

In order for your name to appear in the list of participants, your registration form must be received by **30 May** at the latest.

#### Live delegate search

Delegates are able to use the live delegate search via the IBA website, in order to use this function delegates will need to be logged into their MyIBA. This will allow search access to up-to-date attendance lists.

#### **Registration confirmation**

Upon receipt of your payment for the Conference a confirmation email will be sent to you which contains information regarding your attendance at

the Conference. You will also be able to view and download your payment information and manage your registration via your My IBA profile on the IBA website.

#### **Delegate Code of Conduct**

- All delegates will be subject to temperature screening (under 38 C) and must check-in using the TraceTogether-only SafeEntry app or SafeEntry token upon arrival at the Conference venue. Face masks must be worn at all times. This is also subject to local restrictions (where the most restrictive practices will apply).
- It is recommended that delegates regularly use the hand sanitisers which will be available for use at the conference.
- Delegates are recommended not to share or mix drinking or eating utensils and should dispose of any napkins and other papers or disposable products promptly in waste receptacles.
- No hard copy conference materials will be distributed. Conference programme and lists of participants will only be provided in soft copy by email.
- We request that you do not shake hands with delegates, exchange business cards or any other materials.

# Venue precautions (these are also subject to the host country's local and/or national requirements)

- Socially distanced movement and seating rules will be followed. These
  will comply with relevant local or national restrictions of the venue
  location at the time of the conference.
- Food and drink will be provided according to the relevant local or national Covid precaution requirements of the venue location at the time of the conference.
- Conference venue meeting and catering rooms will be deep cleaned

- prior to IBA Conferences
- Conference venue staff and IBA staff will wear face masks when moving around the venue
- AV equipment/microphones will be disinfected or have covers changed between use by different speakers

#### **Book with confidence**

- The IBA will offer a full refund if you are required to cancel your registration due to Covid related reasons; we will require written confirmation of your cancellation by the end of business on the first day of the conference.
- If the IBA needs to reschedule the event, your registration will be automatically transferred to the new date and no additional fees will be charged. If this date is not convenient for a delegate, a refund of the cost of the conference place will be available on request to the IBA.
- If the IBA is unable to reschedule the conference within 12 months of the original scheduled date, a full refund of the cost of the conference place will automatically be made to all delegates.
- Please note that the IBA will not provide refunds for any other costs incurred including any travel costs.
- If you have questions or concerns, please email: maria.chew@int-bar.org

Please note, these terms are subject to any more restrictive or different local requirements, and may be altered and amended from time to reflect any changes to restrictions or government requirements.

#### Photography and filming

Certain sessions and/or social functions may be photographed and/or filmed and some of this content may be used for future IBA marketing materials, member communications, products or services. Should you have any concerns with regard to this, or do not wish to be featured in any of these materials please contact the IBA Marketing Department at **ibamarketing@int-bar.org**.

#### **Promotional literature**

Please note that no individual or organisation may display or distribute publicity material or other printed matter during the Conference, unless by prior arrangement with the IBA. Organisations and companies wishing to discuss promotional opportunities should contact the IBA Sponsorship Department at **sponsorship@int-bar.org.** 

#### Payment of registration fees

Payment of registration fees by bank transfer or BACS payment Registration forms received without proof of payment will NOT be processed until proof of payment has been received.

**US dollars:** by bank transfer to the IBA account at the National Westminster Bank, St James's & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom.

SWIFT address NWBKGB2L, IBAN GB55NWBK60730101286498

Please ensure that a copy of the bank transfer details is attached to your registration form.

Online credit card payments: by Visa, MasterCard or American Express. No other cards are accepted.

PLEASE ENSURE THAT YOUR NAME AND 'CONF2200SINGAPORE' APPEAR ON ANY TRANSFER OR DRAFT.

#### No deductions or withholdings

All fees payable to us by you in accordance with the terms contained in this 'Information' section shall be paid free and clear of all deductions or withholdings whatsoever.

If any deductions or withholdings are required by law to be made from any fees payable to us by you under the terms contained in this 'Information' section you shall pay such sum as will, after the deduction or withholding has been made, leave us with the same amount as we would have been entitled to receive in the absence of any such requirement to make a deduction or withholding.

If we obtain the benefit of any tax credit or other relief by reference to any such deductions or withholdings, then we shall repay to you such amount as, after such repayment has been made, will leave us in no worse position than we would have been had no such deductions or withholdings been required.

#### **Conference sell-outs**

The IBA places its conferences in venues of a suitable size for each event; however, there are times when our conferences may sell out. Should this happen, prospective delegates will be informed and a waiting list will operate. The waiting list will function on a 'first come, first served' basis, subject to receiving registered delegate cancellations. The waiting list for a conference will close once it has reached ten per cent of the conference venue capacity, as it is very unlikely a place will become available. The IBA will not be liable for any travel or accommodation expenses incurred by an individual who travels to a conference without a confirmed place at the event.

#### Cancellation of registration or social functions

If cancellation is received in writing at the IBA office by **13 May 2022**, fees will be refunded less a 25 per cent administration charge. Refunds will be made minus any monies owed to the IBA.

We regret that no refunds can be made after this date. Registrations or social function bookings received after **13 May 2022** will not be eligible for any refund of fees. Please note that the IBA will however offer a full refund if you are required to cancel your registration due to Covid related reasons; we will require written confirmation of your cancellation by the end of business on the first day of the conference.



Should you have difficulties in obtaining your visa and are not able to attend the Conference this cancellation policy will still apply.

Upon submission of your completed Conference registration form to the IBA you are considered 'registered' pending payment. Please note that the cancellation terms and conditions as indicated will apply as soon as your registration is received.

Provided you have cancelled your registration to attend an IBA conference in accordance with the terms of the 'cancellation of registration' clause included in the 'Information' section of the relevant conference programme, you must then confirm to us in writing at the IBA office as soon as possible, but in no event later than one year (12 calendar months) from the date of any such conference, all necessary details to enable any reimbursement owed to you to be paid. We regret that no refunds will be made after the date that is one year (12 calendar months) after the date of the relevant conference.

#### Travel arrangements and visas

Participants are responsible for making their own travel arrangements. It is recommended that you check your visa requirements with your local embassy or consulate. We are unable to dispatch visa invitation letters to support your visa application prior to receipt of your registration form and full payment of registration fees.

Please apply for your visa in good time.

# IBA App – additional functionality now added

- available from the App Store and the Google Play Store

The IBA app has been updated to become even more user-friendly, providing you with the latest legal news, updates and content while on the move.

All new functionality is now available for the app in both the Apple Store and for the Android version in the Google Play Store.

#### New functionality:

- Access to IBA Digital Content with new articles, stories and items of interest available and updated daily
- The ability to download PDFs and podcasts from the IBA Digital Content library to your mobile device

#### How do I access the App?

- Simply download the App (search for International Bar Association and download the IBA Members' Directory) via the Apple App Store or Google Play Store
- Login with your IBA membership user ID and password
- Search the full IBA Member Directory or update your My IBA profile









the global voice of the legal profession

# Registration form

\_\_\_\_\_ Given name \_\_\_\_\_

#### IBA Asia Law Firm Management Event – Leadership Masterclass

Name and country to be shown on badge (if different from above)



3 June 2022, Raffles Singapore Hotel, Singapore

**PERSONAL DETAILS** (Please attach your business card or write in block capitals)

Please read the 'Information' section before completing this form and return it together with your proof of bank transfer to Maria Chew at the address below.

REGISTER ONLINE AT <u>WWW.IBANET.ORG/CONFERENCE-DETAILS/CONF2200</u> TO MAKE IMMEDIATE AND SECURE PAYMENT BY CREDIT CARD AND OBTAIN A 10 PERCENT DISCOUNT ON THE FEES BELOW

\_\_\_\_\_\_ Family name \_\_\_\_\_\_

IBA Membership number (if applicable)		Date of birth				
Firm/company/organisation						
Address						
	Country					
Tel	Fax					
Email						
	TO OBTAIN A DISCOUNT ON THE FEES BEL 30 MAY ONLINE AT <u>www.ibanet.org/coni</u> 13 May for <b>U\$\$315</b> , Please see 'informati	ERENCE-DETAILS/CONF				
HARD COPY REGISTRATION FORMS AND FEI	ES RECEIVED: on or before 13 May	after 13 May	amount payable			
IBA member	US\$350	US\$385	US\$			
Non-member*	US\$385	US\$420	us\$			
Young lawyers (under 30 years)	US\$350	US\$420	US\$			
Academics/judges (full-time)	US\$350	US\$420	US\$			
Public lawyers	US\$350	US\$420	US\$			
Corporate counsel **	US\$350	US\$420	US\$			
		TOTAL AMOUNT PA	YABLE US\$			
	DAY AND REGISTER FOR THIS CONFERENCE AT THE MEMBERSHIP APPLICATION FORM AT		TE.			
	ICED RATE IS OFFERED TO IBA CORPORATE ( DNLINE TO OBTAIN A 25 PER CENT DISCOUN		FEE			

FULL PAYMENT MUST BE RECEIVED IN ORDER TO PROCESS YOUR REGISTRATION.

PLEASE NOTE THAT REGISTRATIONS ARE NOT TRANSFERABLE.

METHODS OF PAYMEN	T					
By credit card						
Register online at <b>www.ibanet.org/conference-details/conf2200</b> and make immediate and secure payment by credit card						
Note: please do not send your credit card details on the registration form or within an email or fax.						
By bank transfer and BACS payment Registration forms received without proof of payment will NOT be processed until proof of payment has been received.						
<b>US dollars:</b> by bank transfer to the IBA account at the National Westminster Bank, St James's & Piccadilly Branch, 208 Piccadilly, London W1A 2DG, United Kingdom.						
SWIFT address NWBKGB2L, IBAN GB55NWBK60730101286498						
Please ensure that a copy of the bank transfer details is attached to your registration form.						
WHERE DID YOU FIRST	HEAR ABOUT THIS CONFEREN	CE?				
BA CONFERENCE	OTHER CONFERENCE	DIRECT MAIL	INTERNET	ADVERTISEMENT		
EMAIL	EDITORIAL	RECOMMENDATION	OTHER			
Please provide further details, quoting code (if applicable)						

The International Bar Association would like to keep in touch with you about relevant news, events, publications and membership. You can opt out of receiving information at any time by emailing **member@int-bar.org** or by logging into My IBA and updating your preferences. Your details will be included in the list of participants. If you do not want your details to be included in the list, please email **confs@int-bar.org**.

For further details on how your data is used and stored: www.ibanet.org/web\_privacy\_policy.aspx.

#### PLEASE SEND THE COMPLETED FORM TO INTERNATIONAL BAR ASSOCIATION:

**Maria Chew** 

Trade Tower, Suite 1703, 511 Yeongdong-Daero

Gangnam-Gu, Seoul, South Korea, 06164

Tel: +82-2-6279-8100 Email: maria.chew@int-bar.org www.ibanet.org



# **International Bar Association**

### the global voice of the legal profession

The International Bar Association (IBA), established in 1947, is the world's leading organisation of international legal practitioners, bar associations and law societies.

The IBA influences the development of international law reform and shapes the future of the legal profession throughout the world. It has a membership of more than 80,000 individual lawyers and more than 190 bar associations and law societies spanning over 170 countries.

Inspired by the vision of the United Nations, the IBA was founded in the same spirit, just before the Universal Declaration of Human Rights was proclaimed in 1948.

The IBA covers all practice areas and professional interests, providing members with access to leading experts and up-to-date information, enabling them to better represent their clients' interests.

Through its various committees, fora and task forces, the IBA facilitates the exchange of information and views among its members as to laws, practices and professional responsibilities relating to the practice of law around the globe.

#### **IBA Law Firm Management Committee Overview**

The Committee's diverse membership is drawn from the profession around the world and from firms of all sizes and areas of practice.

The Committee pursues its mission through a number of activities including the annual IBA conference at which the Committee regularly offers a wide range of sessions addressing current top-of-mind issues; regional conferences, generally in coordination with the IBA's regional fora, which address current law firm management issues of regional interest; webinar programs; e-bulletins; and our publications and other material accessible to members on our website.

#### **IBA Asia Pacific Regional Forum Overview**

The Asia Pacific Forum offers fantastic opportunities to establish contact with legal experts in and outside of the region, practising in many different areas of law, and to keep abreast of legal business developments in the region. In addition to offering an unrivalled opportunity to establish contact among lawyers within and outside the region, and with acknowledged experts on different areas of law, specialist Forum activities provide an unparalleled opportunity to keep abreast of legal business developments in the region. Members also benefit from excellent working relations with national Bars, the Inter-Pacific Bar Association and LAWASIA.

#### **Contact information**

#### **International Bar Association Asia Office**

Trade Tower, Suite 1703, 511 Yeongdong-daero Gangnam-gu, Seoul, South Korea, 06164

Tel: +82-2-6279-8100

Email: asia.office@int-bar.org www.ibanet.org