

International Bar Association

Environment Policy

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1. Purpose

The International Bar Association (IBA) recognises the impact its activities have on the environment and strives to minimise these through a process of continual improvement in its environmental performance. The IBA is committed to:

- Complying with all relevant environmental legislation and industry best practice guidelines.
- Maintaining and continually monitoring a waste minimisation and management policy to ensure a recycling/re-using culture is adopted.
- Monitoring and controlling energy and water consumption.
- Promoting the use of public transport, cycling and walking to employees to reduce the impact of commuting journeys.
- Evaluating and monitoring the environmental competence of all suppliers.
- Engendering an environmental awareness spirit with employees across the IBA (for both work and home activities).
- Promoting and developing working practices that avoid and prevent pollution where practicable.
- Establishing a process to allow for continual environmental performance improvement.

2. IBA London Office Environment Committee

The IBA London Office Environment Committee has been established within the IBA's London Office, consisting of staff representatives from each department.

This Committee meets regularly to monitor, update, and implement environmental initiatives to address and reduce the IBA's environmental impact.

3. Current Initiatives

To date, the following initiatives are in place:

External

- a) Marketing
 - i. Significant reduction in number of hard copies of IBA publications distributed.
 - ii. All marketing mailings sent in compostable potato starch packaging.
- b) Delegate materials at specialist conferences
 - i. No plastic wallets used to hold printed materials provided to delegates.
 - ii. Significant reduction in number of notepads and marketing materials printed.
 - iii. Actively source conference bags and lanyards made from recycled materials.
 - iv. No printed tickets for social events (instead, scanning barcodes on delegate badges).
- c) Catering at IBA events
 - i. Requesting caterers to provide less red meat and more fish, vegan and vegetarian options, and to look at locally sourced foods.
 - ii. No plastic water bottles (instead, provide glass bottles of water and jugs of water).

Internal

- d) Office activity
 - i. Sophisticated recycling scheme in the London Office.
 - ii. Significant reduction in the amount of office supplies ordered and taken to IBA events.
 - iii. Choice of environmentally friendly office supplies where available.
 - iv. Investigating environment policies and activities of existing and new suppliers and contractors before entering into agreements.
 - v. Office infrastructure regularly maintained and reviewed to ensure maximum environmental efficiency in operations.
- e) Staff activity
 - i. Every third staff breakfast and lunch catered by the IBA is meat-free.
 - ii. All staff flights and rail travel for IBA purposes are carbon offset through [ClimateCare](#).
 - iii. Implementation of “Cycle to Work” incentive scheme, where staff can enter a government programme to buy a bicycle tax-free.

4. Ongoing review and update of initiatives

The IBA acknowledges that the current environmental initiatives in place require monitoring to determine the effectiveness of each initiative. The IBA is committed to ensuring its environmental policies are effective and limit the organisation’s environmental impact.

The IBA recognises that this commitment is an ongoing process. The IBA London Office Environment Committee regularly considers new initiatives and updates to this Environment Policy to improve its effectiveness.